## Yu-Ju Tseng

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Job Target	Contract staff or Functionary substitute
Profile	Reliable, attentive, conscientious  Meticulous and responsible in clerical work  Good listener
Education	<ul> <li>B.A. in English, National Central University, Taiwan (expected June 2016)</li> <li>Relevant coursework         <ul> <li>Introduction to Legal Science</li> <li>Contemporary Political Analysis</li> </ul> </li> <li>Self-study in Public Administration, Public Management and Political Science (in preparation for the civil service examination)</li> </ul>
Experiences	<ul> <li>Volunteer, Nan-chuang Public Health Center, 2012</li> <li>Volunteer, Kindergarten English story-telling program, National Central University, 2013</li> <li>Receptionist, Community piano charity show, 2013</li> <li>Receptionist, High school cultural exchange event (Bellarmine College Preparatory, America), 2011</li> </ul>
Languages	<ul> <li>Chinese (Mother tongue)</li> <li>Taiwanese (Fluent)</li> <li>English (Fluent)</li> </ul>